

SNOW REMOVAL AND DE-ICING

1. PREPARATION

- a. Store de-icing material (salt) under a covered storage area.
- b. Wash out vehicles (if necessary) in approved washout area before preparing them for snow removal.
- c. Calibrate spreaders to minimize amount of de-icing material used and still be effective.
- d. Supervisor vehicles have spill cleanup kits in case of hydraulic line rupture or other spills.
- e. Train employees in spill cleanup procedures and proper handling and storage of de-icing materials.

2. PROCESS

- a. Load material into trucks carefully to minimize spillage.
- b. Periodically dry sweep loading area to reduce the amount of de-icing materials exposed to runoff.
- c. Distribute the minimum amount of de-icing material to be effective on roads.
- d. Turn spreader off while loading and any other time the vehicle is not moving in the forward position.
- e. Park trucks with de-icing material inside when possible.

3. ACTIONS

- a. Sweep up all spilled de-icing material around loading area.
- b. Clean out trucks after snow removal duty in approved washout area.
- c. Provide maintenance for vehicles in covered area.

4. DOCUMENTATION

- a. Snow plow drivers complete a work order at the end of each plow shift.